# Development Diary

Throughout the life cycle of the project, individual students should keep a diary of the work carried out along with details of their contribution. Students should also make notes on minutes of meetings, who was present and decisions taken. This forms an important part of the individual assessment as it allows the peer assessment of the project to be validated. In addition, this provides individual students the chance to show their level of research and activity throughout the project.

Students are encouraged to reflect on the experience they had during the module and report on the group process from their perspective. While focusing on their individual role and responsibilities within the group, students should also reflect on the roles and responsibilities of the other group members and dynamics of the group over the duration of the project.

This type of process has been called ‘Facilitated Peer Assessment' and emphasizes observations and understanding along-side factual records.

In addition marks will be awarded for critical analysis of research material used during the project (textbooks, articles, websites, blogs etc.). This should involve an overview of the resource and the individuals views based on their own experiences to date and the information from literature they have read.

In summary the following represents a selection of issues which could be addressed;

* Notes of meetings
* weekly/monthly work plans
* Thoughts and perceptions on Group/Individuals' effectiveness
* Details of background research carried out
* Details of useful books, journal articles, web site
* Conclusion and Reflection
* Individual Contribution to each team deliverable in the project.

How this work is presented and what content is included is left to the individual student.